

# Hickory Chair Monogram Program

(Please photocopy this form. This form must accompany all Monogram orders.)

Dealer Name	Purchase Order No.
Sales Representative Name	Date
Upholstered Item	Quantity

1. Circle font style number

 1. Carla	 2. Colombo	 3. Hana	 4. Chettenham Tall		
 5. Enviro	 6. Formal Script	 7. Script 1	 8. Schoolbook		
 9. Architect	 10. Old English	 11. Chancery	 12. Script 3		

2. Circle thread color

 1000 Black	 HC1001 White	 1011 Silver Grey	 1060 Light Taupe	 HC1071 Ivory
 1082 Dark Cream	 1084 Beige	 HC1059 Dark Chocolate	 1063 Dark Taupe	 1338 Dark Beige
 1023 Yellow	 HC1225 Gold	 HC1078 Orange	 1181 Dark Red	 1147 Bright Red
 1110 Bright Pink	 1120 Soft Pink	 1049 Leaf Green	 HC1251 Green	 1185 Spruce Green
 HC1303 Dark Green	 HC1075 Light Blue	 1176 Medium Blue	 1243 Navy	 1312 Grape

3. Arrangement:       Horizontal                       Vertical

4. Specify the location of the monogram e.g., inside back of cushion or top of cushion. (Standard placement of centering on the designated surface will be used unless specified otherwise.) \_\_\_\_\_

5. List the character (letter or number) in the order they should appear (left to right or top to bottom). \_\_\_\_\_

6. Select the size of each character. They may be the same size or staggered. (Note: 5" is the standard height. The minimum is 1/2". For anything over 5" a Special Construction quote must be requested for availability and up-charge.) While the max size letter is 5" high, we may have to scale one or more of the letters down a bit so 3 letters still fit in a max 10 1/2" width. It depends on the font style chosen and the format (i.e.: all the same size letters, all caps, etc). If specifying all 3 letters at 5" and this exceeds the 10 1/2" overall width, the monogrammer will use their discretion in determining how to adjust the monogram to fit within the 10 1/2" (typically by making the center letter 5" and scaling down the letters on either side to fit).

7. UPPER or lower case: \_\_\_\_\_

Character 1	Character 2	Character 3	
<div style="border: 1px solid black; width: 40px; height: 40px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 40px; height: 40px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 40px; height: 40px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 40px; height: 40px; margin: 0 auto;"></div>
UPPER lower	UPPER lower	UPPER lower	Character 1
			Character 2
			Character 3

Special Instructions (subject to availability and additional up-charge).

Please note: Monogram orders are not subject to cancellation or return. Hickory Chair cannot accept orders for licensed trademarks, logos or registered items.